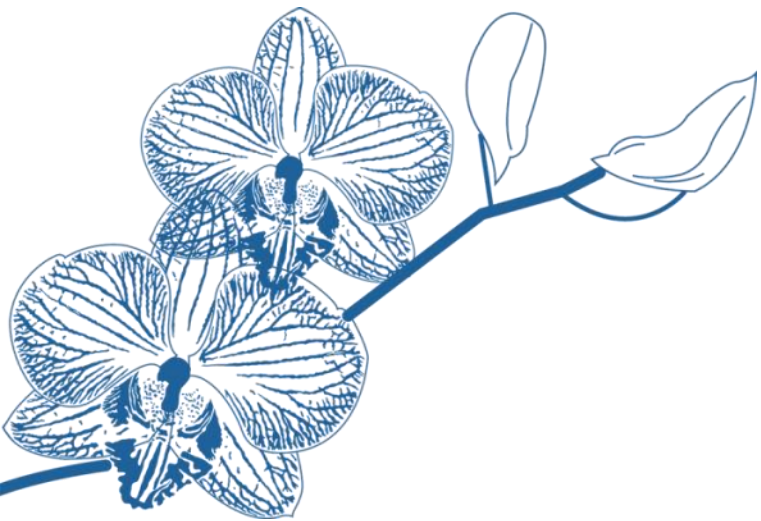


METHODIST GIRLS' SCHOOL

2018 Sec 4 Level Parents' Briefing






SEC 4 THEME & VERSE

- **Theme:** Being Future-Ready
- **Verse:** Ephesians 6:13

Therefore put on the full armor of God, so that when the day of evil comes, you may be able to stand your ground, and after you have done everything, to stand.



SEC 4 EVENTS CALENDAR

Date	Event
9 Feb	Pink of Health / St Luke Hospital Visit
7 - 15 May	Mid-Year Examinations
17 - 18 May	Careers Festival
28 May (TBC)	O Level MT Examinations
18 - 22 Jun	Regular Lessons
17 Jul (TBC)	O Level MT Listening Comprehension
1 - 21 Aug	Sec 4 Prelim Exams
27 Aug	Start of ProjectCare / Structured timetable
29 Aug	Longest Day
17 - 24 Sep	Year 4 Exams
15 - 23 Oct (TBC)	Year 4 PEAK trips
22 Oct - 16 Nov (TBC)	O Level Written Exams
16 Nov	Baccalaureate Service

METHODIST GIRLS' SCHOOL

2018 Level Parents' Briefing

Secondary 4
ACADEMIC MATTERS
O-LEVEL TRACK

SCHOOL TERMS IN 2018

Semester 1

Term 1: 2 Jan – 9 Mar

Mar hols 10 - 18 Mar

Term 2: 19 Mar – 25 May

Jun hols 26 May - 23 Jun

Semester 2

Term 3: 25 Jun – 31 Aug

Sep hols 1 - 9 Sep

Term 4: 10 Sep – 16 Nov

Dec hols 17 Nov - 1 Jan

TIMETABLE STRUCTURE

- Lessons are in 60 min or 90 min blocks
- 2 half-hourly break times every day except Wed.
- The timetable will be structured in a 2-week (odd & even) cycle.

Curriculum Day Structure

Day	Flag raising	Dismissal time		Planned afternoon lessons	Scheduled remedial Slot 1: 2.30 – 3.30 pm Slot 2: 3.30 – 4.30 pm & Wow!Space	Other activities
Mon	7.30 am	2.30 pm		2.30 - 3.30pm S3 HMT & S4 HMT/MT		CCA starts at 4 pm
Tue	7.30 am	2.30 pm	1:30-2:30 pm Assembly (odd week)	2:45 - 4.15 pm S1 MEP 2:45 - 4.15 pm S2 MEP 3 – 6 pm S4 Art	Sec 1&2: Hum & Sci Sec 3&4: Sci & Hum	CCA starts at 4 pm
Wed	8.30 am	2.30 pm	8:30-9:10 am Chapel 9:10-9:30 am TPC			CCA starts 3 pm
Thu	7.30 am	2.30 pm		3 – 6 pm S3 Art 2.45 -6.30pm S4 MEP (IP) 2:45-4 pm S4 CLB	Sec 1&2: Lang & Maths Sec 3&4: Maths & Lang	CCA starts at 4 pm
Fri	7.30 am	2.30 pm	1:30- 2:30 pm GEL	2.45 – 5:30 pm S3 nMEP 2.45-6.15 pm S4 nMEP		CCA starts 3 pm

School Attendance during curriculum time and School events

Categories of Absence from School

Categories	Actual attendance recorded	Effect on Attendance %	Examples
Absent with Official Reasons - approved competitions repr school or Singapore	Considered "PRESENT"	Not affected	- child sent to activities by school or nation - students not taking subjects on day of exam
Absent with medical certificate/ hospitalisation	Considered "ABSENT"	Decrease	- short term mc or long term hospitalisation
Absent for all other reasons covered parents' letter	Considered "ABSENT"	Decrease	- letter from parents,
Absent for all other reasons without parents' letter	Considered "ABSENT" & "TRUANCY"	Decrease & booked with 9 DEMERIT POINTS	

Demerit Points & Consequences

The following are the consequences if a student accumulates or receives outright, 9 or more demerit points:

- Detention Class
- 'Fair' or 'Poor' conduct rating in student's Semestral Report
- Possible disqualification from school and other awards

AFTERNOON CO-CURRICULAR SCHEDULE

MEP lessons, Art lessons, CLB, 3rd Language classes & remedial lessons **take priority** over all other afternoon activities (school or personal) except when there are compulsory school events or participation in approved competitions

Note on 3rd Language:

1. Be committed for the whole year. Marks will be captured from Mid-Year report and are included in overall percentage for the year.
2. Withdrawal process is via the language centre
3. Students shall leave promptly after school lessons are over and be on time for their L3 lessons. She should give herself 30 - 45 min to travel by train from MGS to language Centres. Train ride durations:
KAP to Newton: ~ 13 mins
KAP to Bishan: ~ 22 mins

COMMUNICATION PLATFORMS WITH PARENTS/GUARDIANS

- ❖ Letters
- ❖ Emails and phone calls
- ❖ Announcements through MGS website
- ❖ Newsletters
- ❖ Termly Progress Reports
- ❖ Parents' Level Briefing
- ❖ Parent-Teacher Meeting with class, subject & CCA teachers **(24 Mar 2018, Saturday)**
- ❖ ParentLink

COMMUNICATION PLATFORMS WITH STUDENTS

- Letters
- Emails via MGS gmail addresses
- Announcements through MGS website
- Newsletters
- Termly Progress Reports
- Morning announcements
- Broadcast
- Public Address system
- Noticeboards & posters
- Level briefings, Chapel, Assembly ...

SECONDARY 4 ASSESSMENTS

O-track

	Mid-Year Progress Report	Year-end Summative Report
Assessment type	Mid-Year Exam	Preliminary Exam
Weighting	100%	100%

ABSENCE FROM TESTS & EXAMS

Valid Reasons for absence

1. **Unwell and covered with Medical Certificate valid for test day** (copies of mc to be given to FT & to respective subject teachers)
2. **Test falls on the same day of an approved competition** (interschool, international). The teacher i/c of competition will inform the staff BUT students should also take responsibility to alert their respective teachers.

For other extenuating reasons, parents are to write to the Principal (cc Form Teachers) for consideration.

ABSENCE FROM Mid-Year & Prelim EXAMS

All girls who are absent for any Mid-Year & End-of-Year Exam papers are expected to sit for these papers under timed conditions as **TIMED PRACTICE** Papers

- these papers will be scheduled during the marking days & days for review of exam papers
- the papers will be marked to give students feedback

The purpose of girls needing to sit for the **TIMED PRACTICE** is for all girls to consolidate and have feedback on their learning through these critical exam platforms.

REGISTRATION OF 'O' LEVEL SUBJECTS

- Confirm subjects for registration by 26 Jan
- Registration of subjects on 19 Feb to 2 Mar
- Dropping of subjects
 - before End Registration 2 Mar
 - After 3 Mar, no refund
- Exam fees are waived for Singapore Citizens. Non-Singaporeans (SPR & International Students) pay by cheque (by 13 Apr ... to be advised)

SPECIAL ARRANGEMENTS FOR CANDIDATES WITH DISABILITIES (internal exams & O-levels)

- ❑ Applications need to be submitted by **end of Term 1** with documents. **Parents will need to request for the 'Application for AA Form' from the Form Teacher**
- ❑ Learning disabilities (e.g. Dyslexia, Autism Spectrum Disorder, Dyspraxia ..)
- ❑ Permanent physical disabilities (e.g hearing impairment, visual impairment, physical impairment,...)
 - ❑ Medical or psychologist reports will have up to 3 year validity.
 - ❑ Note: Special arrangements granted for school internal exams do not translate to automatic approval by SEAB for GCE O-levels.

APPEAL FOR SPECIAL ARRANGEMENTS FOR CANDIDATES WITH DISABILITIES (internal exams & O-levels)

- o approved special arrangements will be annotated in the certificates/reports

Extra-time allowance;

Use of word processor facilities and other computer aids;

Modification of examination papers;

For O-levels only:

Exemption from satisfying the full range of assessment objectives in a subject (e.g. exemption from oral, listening comprehension etc.);

Use of Readers or Amanuenses/Scribes;

invigilatory assistance, e.g. use of practical assistant in reading instrument with fine readings during practical examination.

HIGHER MOTHER TONGUE

Girls taking Higher Mother Tongue sat for the GCE 'O' Level Mother Tongue paper in November 2017.

If MT results are **B3 or better**, she will prepare for the GCE 'O' Level Higher Mother Tongue paper in November 2018.

If MT results are **B4 or lower**, she will not move on with HMT in Sec 4 but instead try to improve her MT scores at June or Nov 2018 exams.

POST SECONDARY EDUCATION

An Information Session on “Post-Sec Education and DSA” will be conducted at our PTM on 23 Mar 2018. Parents can sign up for this in March.

New A Levels

IB Diploma

Polytechnic Diploma

DSA & JAE

Direct School Admissions (DSA) to JC:

- See JC/ACS(I)/SJI websites for details as soon as MOE announcements are made - May / Jun 2018

Joint Admission Exercise (JAE):

upon release of 'O' level results (~ 9 Jan 2019)

DIRECT ADMISSION EXERCISE FOR JC1

To provide greater flexibility

- 10% of JC 1 intake for govt & govt-aided JCs**
- 20% for ACS(I), SJI, HCI, RJC**
- DSA is conducted in 2 phases from
end May – July**

Website:

http://www.moe.gov.sg/esp/schadm/dsa_jc/dsa_jc_home.htm

'O' level Examinations

Singapore Examinations and Assessment
Board

www.seab.gov.sg

syllabuses, timetables...



Thank you for your time
and
We wish you a blessed evening!

